



ZENITH FIBRES LIMITED

ISO 9001:2015 COMPANY CIN: L40100MH1989PLC054580 URL: www.zenithfibres.com

Date: 15.09.2025

To,
BSE Limited
Corporate Relations Department,
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai - 400001

Re: Zenith Fibres Limited
Scrip Code: 514266

Sub: Intimation to the Shareholders of physical shares to furnish KYC details

Dear Sir/Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time, please find enclosed herewith a copy of the letter sent to the shareholders holding shares in physical form for furnishing their KYC details for updation to Bigshare Services Pvt. Ltd. - Registrar and Share Transfer Agent (RTA) of the Company.

This is for your information and records.

Thanking you,

Yours faithfully,
For Zenith Fibres Limited

Dharati Bhavsar
Company Secretary

Encl.: As above

Regd. Office: 311, Marol Bhavan, Marol Co-Op. Ind. Estate Ltd., M.V. Road, Andheri (E), Mumbai - 400059, Maharashtra, (India)
Tele: +91-22-40153860 E-mail: mumbai@zenithfibres.com
Corporate Office: 103 "Synergy House", Subhanpura Road, Vadodara - 390023, Gujarat, (India)
Tele: +91-265-228-3744 E-mail: baroda@zenithfibres.com
Plant: Block 458, P.O. Tundav, Taluka: Savli, District: Vadodara - 391775, Gujarat, (India)
Tele: +91-8780601186, 8780601179 E-mail: plant@zenithfibres.com



Date: 15.09.2025

Dear Shareholder,

Subject: Reminder to update KYC details pursuant to SEBI Master Circular bearing reference no. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated June 23, 2025

We refer to the above circular issued by SEBI that mandate all the Listed Companies to record PAN, Address with PIN code, Mobile Number, Bank Account details, Specimen Signature of holder of physical securities. Giving your Email ID and choice of Nomination are optional. Security holders are requested to register email id to avail online services. **This is applicable for all security holders holding shares in physical mode.**

The salient features and requirements of the circular are as follows:

1. In case of non-updation of PAN or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend/interest etc. shall be paid only through electronic mode with effect from April 01, 2024 upon furnishing all the aforesaid details in entirety.
2. If a security holder updates the PAN, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the security holder would receive all the dividends/interest etc. declared during that period (from April 01, 2024 till date of updation) pertaining to the securities held after the said updation automatically.

Since the aforesaid details with respect to the shares held by you in the Company are not present in the database in entirety, we request you to kindly furnish/update the same. The prescribed forms for furnishing/updating the details are available on the website of Registrar and Share Transfer Agent ("RTA"), Bigshare Services Pvt. Ltd. at: https://www.bigshareonline.com/resources-sebi_circular.aspx#parentHorizontalTab3. The duly filled and signed forms shall be sent to the RTA at the below address:

Bigshare Services Pvt. Ltd.

Office No S6-2, 6th Floor, Pinnacle Business Park, Next to Ahura Centre, Mahakali Caves Road, Andheri (East) Mumbai - 400093.
Tele:+ 91 - 22- 62638200 | E-mail: investor@bigshareonline.com

You may get in touch with RTA for any queries or assistance in this regard.

We would request you to comply with the above requirements at the earliest, which would ensure credit of dividend amount to your bank account in time by the Company.

Thanking you,
Yours faithfully,

For Zenith Fibres Limited

Sd/-

Dharati Bhavsar
Company Secretary

This is a computer-generated letter and hence no signature is required. If you have already submitted the documents for updating KYC or have dematerialised your physical securities, please do not submit the documents again.

PS: Pursuant to Investor Education and Protection Fund Authority ("IEPFA") and Ministry of Corporate Affairs (MCA) letter dated July 16, 2025, your Company has started a 100 Days campaign "Saksham Niveshak" from July 28, 2025 to November 6, 2025. During this campaign, all shareholders who have not claimed their dividends or not updated their KYC & nomination details or are facing any issues related to unclaimed dividends and shares, are requested to write to the Company's Registrar and Share Transfer Agent (RTA) i.e. Bigshare Services Pvt. Ltd. The Shareholders may further note that this campaign has been started proactively and specifically to reach out to the shareholders to update their KYC, bank mandates, nominee and contact information etc. and to enable them to claim their unpaid/unclaimed dividends in order to prevent their shares and dividend amounts from being transferred to the IEPFA.

Further, Shareholders are requested to note that dividends, if not encashed for a consecutive period of 7 years from the date of transfer to the Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund ("IEPF"). Further, the shares in respect of such unclaimed dividends are also liable to be transferred to the Demat account of the IEPF Authority. In view of this, the Shareholders are requested to claim their dividends from the Company within the stipulated timeline.

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